



**Association of Louisiana
Electric Cooperatives**

**Emergency Work Plan
2019/2020**

(Revised April 30, 2019)

ALEC Emergency Work Plan

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Association of Louisiana Electric Cooperatives Emergency Work Plan

STATEWIDE CONTACTS

ALEC OFFICE Phone Number - (225) 293-3450 Or 1-800 355-3450
Fax Number - (225) 296-0924
Regular Business Hours - Internet: www.alec.coop

Night and Weekends

Mike Bergeaux Office (800) 355-3450 ext. 120
Director of Loss Control Cell Phone (225) 324-8987
Email: mbergeaux@alec.coop Satellite Phone (888) 203-3926

Jeff Arnold Office (800) 355-3450 ext. 112
Chief Executive Officer
Email: jarnold@alec.coop Cell Phone (504) 812-8651

Beama Pierce Office (800) 355-3450 ext. 119
Chief Operating Officer
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Addie Armato Office (800) 355-3450 ext. 118
Director of Member Services/Public Relations
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ASSOCIATION OF LOUISIANA ELECTRIC COOPERATIVES

**LOSS CONTROL COMMITTEE
2019/2020**

Mike Bergeaux (Director of Loss Control) ALEC
Aarron Graham (Safety Training Coordinator) ALEC
Kirk Weldon (Chairman) JDEC
J.R. Hickman BECi
Kevin Turner BECi
Rickey Cummings (Advisory Member) DEMCO
Brian Rivet SLECA
Charles Hill WSTE

OBJECTIVES

The ALEC Emergency Work Plan has been established to provide uniform procedures for the management of all Louisiana electric cooperatives when an emergency situation arises. When a cooperative suffers severe outages due to wind, rain, hurricane or ice storm and needs to request assistance, the management of that cooperative may refer to this plan. The objectives of this plan are as follows:

1. To provide procedures which will expedite available assistance as needed.
2. To provide a method to restore the cooperative system to its pre-disaster condition in an economical and efficient manner.
3. To set recommended guidelines for safety and operational procedures during an emergency situation or disaster.

PROCEDURES FOR REQUESTING ASSISTANCE

1. Make an assessment of damage, including miles of line damaged and number of members affected, and estimate personnel and equipment needed.
2. Contact the ALEC Loss Control Director and advise of these needs. At night or on the weekend call: Mike Bergeaux (225) 324-8987. If your telephones are not operational, contact your local sheriff or state police troop and ask for a relay of information to the ALEC office.
3. When calling for help, give the following information:
 - A. Estimate of miles of line damaged (or percentage of system out).
 - B. Estimate of number of members with outages.
 - C. Number and type of trucks needed.
 - D. Other equipment and tools needed.
 - E. Personnel (classification) needed.
 - F. Materials needed.
 - G. Weather and road conditions.
 - H. Where crews should report, and to whom.
 - I. Estimated number of days crew will be needed.
4. The ALEC staff will coordinate efforts to obtain assistance from within the Louisiana system. If necessary, help will be sought from our neighboring statewide organizations and from contractors. If a disaster should occur in another state, requests for assistance will be coordinated through ALEC.
5. To facilitate the manager's request for assistance, use of the "Form for Requesting Emergency Assistance" is recommended. A copy of that form follows.

FORM FOR REQUESTING EMERGENCY ASSISTANCE

DATE: _____

COOPERATIVE REQUESTING ASSISTANCE:

NATURE OF DISASTER:

ESTIMATE OF OUTAGES:

(percentage or miles of line damaged)

ESTIMATE OF MEMBERS AFFECTED:

NUMBER AND TYPES OF TRUCKS NEEDED:

EQUIPMENT AND TOOLS NEEDED:

PERSONNEL NEEDED (by classification):

MATERIALS NEEDED:

WEATHER AND ROAD CONDITIONS:

WHERE AND TO WHOM CREWS SHOULD REPORT:

ESTIMATE OF LENGTH OF TIME OUTSIDE CREWS ARE NEEDED:

WHOM DO YOU WANT ALEC TO CONTACT AT YOUR CO-OP?

PHONE NUMBER OF CONTACT(s):

MANAGER'S CHECKLIST FOR REQUESTING ASSISTANCE

Before calling the statewide Loss Control director for assistance, the Manager should be able to answer the following questions:

1. What is the nature of the disaster?
2. What percentage of consumers are experiencing outages in your estimation?
3. What are the road and weather conditions?
4. What type of help do you need?
What kinds and how many crews needed?
What kinds and how many vehicles needed?
Other equipment or personnel?
5. To where and to whom do the visiting crews report?
6. What is needed first?
7. How long do you estimate you will need the crews?

Other items to consider and check off:

8. Is additional petty cash necessary?
9. Records kept on calls received and service restored.
10. Log calls and assignments so that dispatcher knows what has been done.
11. Keep informed about location of crews and material needed. Keep advised on status of visiting crews.
12. Keep statewide advised of numbers of crews you are using from other co-ops, how long they will probably be there, percentages of outages and repairs, etc. The statewide will coordinate that information and provide release to the press.

EMERGENCY ORGANIZATIONAL ASSIGNMENTS

1. _____ : **Lodging/Board.** Responsible for securing lodging, board, gas and repair of trucks for employees from other systems.
2. _____ : **Outside Crew Assignments.** Responsible for assigning work to crews from other systems.
3. _____ : **Circuits.** Responsible for keeping extra up-to-date circuit diagram maps.
4. _____ : **Phones.** Responsible for all incoming calls on major outages and the receiving of outage reports by consumers.
5. _____ : **Authorized Dispatchers.**
_____ : (It is recommended that dispatchers work no longer than 12-hour shifts.)
_____ : **Authorized dispatch helpers.**
_____ : (Unauthorized personnel will stay out of the dispatch room.)
6. _____ : **Responsible for Issuance of Materials.** Also responsible for keeping ample supply of materials in case of emergency.
7. _____ : **Responsible for right-of-way crews** and equipment.
8. _____ : **Responsible for consumer assistance,** such as securing dry ice for freezers, generators, etc.
9. _____ : **Crew Locations.** Responsible for keeping updated system of locating each crew.
10. _____ : **Power Feeds.** Responsible for making sure each crew is aware of source of all power being fed into area being worked.

*Switching at substations and meter points should be supervised by host cooperative.

GUIDELINES FOR CREW ACCOMMODATION

It is recommended that the cooperative requesting assistance arrange for sleeping accommodations for the visiting crews. When the crew reports in to the requesting cooperative, let them know where there are reasonable rooms available. Many of these emergency crews will not know the area.

It is also recommended that the requesting cooperative arrange for meals to be provided for the visiting crews. Some suggestions include cooking a meal at the cooperative to be served to all of the crews or arranging with a local restaurant to provide meals at a reasonable cost. Remember that the visiting crew may not know when they should break for meals, or where to go to find a hot meal. However the requesting cooperative chooses to handle this, it should not be neglected.

If there are no commercial facilities available for accommodating visiting crews, it may be necessary for the cooperative to contact the Red Cross or other agency to arrange for emergency shelter.

UNIFORM METHOD OF REIMBURSEMENT

The Louisiana Electric Cooperatives have established this plan so that uniform methods can be used to restore the cooperative system to its pre disaster condition. When it comes to reimbursement to the cooperative offering assistance, it is important to keep in mind the following:

- **The Emergency Workers shall not be expected to bear expenses which they would not have been subjected to during their normal work assignment.**
- **Distressed systems will pay assisting systems for labor, the greater of: 1. Hourly rate of 1 ½ time for travel time and hours worked, or; 2. Actual assisting system direct labor cost, or; 3. Distressed system's disaster pay policy**
- **To facilitate proper billing, a 55% overhead charge will apply to Labor charges. (This is to cover FICA, Worker Compensation and other applicable benefit cost, etc.)**

Pre-disaster staging charges shall apply for arriving and staying in the expected recovery area up until the time that recovery efforts begin. Visiting crew members will be paid for 10 hours at a rate of 1½ the amount of crew member's normal hourly rate when the crew member has been present for at least 10 hours in each calendar day that the crew member is present. If a crew member is present for less than 10 hours in any calendar day, the crew member will be paid only for the hours the crew member was present at a rate of 1½ the amount of the crew member's normal hourly rate. Any cooperative providing equipment for pre-disaster staging will also be reimbursed for the equipment for 10 hours at the FEMA rate when the equipment is present at the staging site for at least 10 hours. When the equipment is present for less than 10 hours in a calendar day, the cooperative providing the equipment will be reimbursed at the FEMA rate for the amount of time that the equipment was actually present at the staging site.

All other charges will be as follows:

In lieu of charging by the hour for vehicles, mileage to and from the distressed system shall be charged at the following rates: (Charge includes fuel)

Digger Derrick and Bucket Truck	IRS Rate plus \$0.50 per mile
1 & 1.5 ton truck	IRS Rate plus \$0.40 per mile
3/4 ton truck	IRS Rate per mile
1/2 ton trucks and automobile	IRS Rate per mile

- Vehicles used while working in the distressed system will be invoiced at the following **FEMA Schedule of Equipment Rates**
(Charge includes fuel)

Digger Derrick Truck	FEMA RATE	per hour
Large Bucket 50' and above	FEMA RATE	per hour
Small Bucket 48' and below	FEMA RATE	per hour
1 Ton Truck	FEMA RATE	per hour
3/4 Ton Service Truck	FEMA RATE	per hour
Pickups and automobile	FEMA RATE	per hour
All-Terrain Vehicle	FEMA RATE	per hour
Pole Trailer	\$2.00	per hour
Cell Phone	As billed	for use

It is not expected that any charge will be made for use of tools and working equipment. Chainsaws shall be considered as truck tools.

Special vehicles shall be billed at applicable market rate.

- If **fuel** is provided by the distressed system, that cooperative should counter-invoice the assisting cooperative for the amount of fuel used.
- Actual living expenses of the employees will be invoiced at the actual amount.
- Items of equipment and clothing purchased by an emergency worker for the single use at the distressed system, should be invoiced at actual cost.

Permission should be obtained and purchase authorized prior to purchase.

- Charges to be made for such items of special equipment as portable generators, boats, tractors, etc., shall be arrived at by negotiation.

It is not expected that any charge will be made for use of tools and working equipment, but such supplies as sleeves, fuses, connectors, conductor and insulators are to be invoiced at actual cost.

EXAMPLE OF INVOICE

<u>EMPLOYEE HOURS WORKED</u>		<u>TOTAL</u>
Larry Lightning	March 7-11, 1999 40 hours @ \$13.50	\$540.00
Peter Power	March 7-12, 1999 40 hours @ \$12.15	<u>\$486.00</u>
TOTAL WAGES		<u>\$1,026.00</u>

VEHICLES

Travel time to and from distressed system

1 Digger Derrick	100 miles @ \$1.00 per mile	\$100.00
2 Large Bucket Trucks	100 miles @ \$1.00 per mile (each)	\$200.00
1 1/2ton pick-up	100 miles @ \$ 0.50 per mile	\$50.00

Hours worked at distressed system

1 Digger Derrick	36 hours @ 59.00	\$2140.00
2 Large Bucket Trucks	36 hours @ 35.50 (each)	\$2556.00
1 pickup	36 hours @ 9.75	\$351.00

TOTAL VEHICLE COSTS **\$5,397.00**

TOTAL INVOICE AMOUNT	\$6,423.00
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BASIC SAFETY RULES

During an emergency situation, there is sometimes a tendency to work very long hours. The pressure is there from the consumer to get the power back on, and often the crews have a similar determination to complete the work as quickly as possible. We do not want our crews to sacrifice safety under these conditions. **Every employee and contractor is expected to follow the cooperative safety rules regardless of the conditions.**

Supervisors should look for symptoms of fatigue. Any employee exhibiting these signs should be relieved from duty immediately. It is recommended that the cooperative set limitation on hours worked, making certain that rest periods are provided. Typically, a policy might state that for every 15 hours of work, an employee must take an 8 hour rest period. These hours would be in line with the requirements set forth in the Federal Motor Carrier Regulations.

Proper construction specifications should be followed as closely as possible during emergency restoration. Makeshift procedures or the use of improper materials can create serious hazards for workers and the public.

Extreme caution should be exercised during all phases of service restoration, and supervisors should verbally warn all crews of some specific dangers, including the following:

- Contract crews may be unfamiliar with the system and may have limited or no radio contact with cooperative personnel.
- Extreme dangers may exist when standby generators are improperly used by homeowners and allowed to **feed back into the system.**
- There is a possibility of differing primary voltage levels on the same circuits/substations (for example: 7.2/14/4 kv conversions). Therefore, extreme care should be exercised to properly supervise **switching procedures** as well as the replacement of equipment in these areas.
- **All lines** must be considered energized unless approved grounds are properly installed.
- "Tailgate" safety meetings should be given a high priority for all supervisors and foremen at every level.
- Public safety is always a serious problem during and especially after a major storm. All means of protecting the public should be utilized.

Road Condition/Weather Information

State Police Troop Areas and Phone Numbers

Baton Rouge	Troop A	(225) 754-8500
New Orleans	Troop B	(504) 483-4830
Gray	Troop C	(985) 857-3680
Lake Charles	Troop D	(337) 491-2511
Alexandria	Troop E	(318) 487-5911
Monroe	Troop F	(318) 345-0000
Shreveport	Troop G	(318) 741-7411
Lafayette	Troop I	(318) 265-5880
Covington	Troop L	(985) 893-6250
Federal Bureau of Investigation		(225) 291-5159
		(504) 522-4671
Road Closure Information		(800) 469-4828

PROCEDURES FOR ALEC STAFF

The person receiving the call at the statewide office will use a copy of the "Form for Requesting Emergency Assistance" to record the information provided by the cooperative requesting assistance. In addition, this individual will keep a log of times, contacts, requests by co-ops, and the status of the systems.

When a call for assistance is received, the ALEC staff member will begin at once to enlist the help requested. That individual will then contact the requesting co-op, letting them know how much assistance is available and when the crews will be arriving.

An ALEC staff member should check with the cooperative requesting assistance periodically to determine if further help is needed. It is also important to learn how long the visiting crews will be needed. This information should be relayed to the visiting crew's home system on a regular basis.

Information gathered will be called in to the statewide media by ALEC.

Media contacted will include:

Associated Press.....(225) 343-1325

Louisiana Network.....(225) 383-8788

Each cooperative will deal directly with its local media.

MEMBER & MEDIA RELATIONS

MEDIA. A member of your staff should be responsible for handling media relations during a disaster. This person is typically a Member Services employee or communications specialist. He/she should stay in contact with radio and TV stations in the area on a regular basis, allowing your cooperative to keep members informed of the progress made toward restoring service. Local newspapers should also be kept informed. It is helpful to maintain a list of telephone numbers, cell numbers, fax numbers and other contact information as part of the cooperative disaster plan. ALEC's Communications Department has compiled a comprehensive listing of local media contact information for each cooperative. The statewide stands ready to assist each cooperative in devising a crisis communications strategy and suggests that the individual responsible for media relations call the Communications Department before the disaster strikes.

Radio stations can be helpful in issuing warnings to the public about avoiding and reporting downed lines. A clear line of communication should be established to allow free access to the local press. The local cooperative contact person should make frequent calls to the local media throughout the disaster, bearing in mind that members will not be able to get in to the cooperative with the possibly high number of consumer calls.

The statewide office can also assist with flowing information to other media outlets and interested parties, such as NRECA-related publications, statewide magazines or cooperatives sending help to your cooperative.

All phone calls received by ALEC from a co-op's local media will be forwarded to the co-op unless instructed to do otherwise.

The statewide also maintains an archive of disaster-related information that may be appropriate to communicate to members before, during and after a storm, such as how to use generators safely, keeping the cooperative informed of members on life support, a disaster preparedness checklist, etc.

Louisiana Public Service Commission: An individual at the cooperative should also be responsible for reporting information to the Louisiana Public Service Commission, preferably twice each day. The LPSC has produced a form designed to facilitate reporting outage updates in a consistent manner. This form is available by contacting the LPSC or the statewide.

DISASTER PLANNING

Every company needs to develop a Disaster Plan for emergency situations. There are many aspects to consider when developing such a plan. The following are a few suggestions which may be considered by the management of a cooperative when establishing an individual disaster plan for the system.

- First, **consider every type of disaster**, including flooding, fire or other emergencies which may affect your facilities. Establish an evacuation plan for your employees to follow in such cases. Staff members should be well aware of who does what in an emergency. It is important to remember how your consumers will be affected in each case, too.

- When disaster strikes your service area you must consider how to handle **system restoration or continuity**. The cooperative should establish a priority restoration list. With this information there will be no question as to emergency facilities requiring timely restoration. These facilities should have been advised about the need for emergency generation capacity.

EXAMPLE:

Account Location Reason for Priority
General Hospital Medical center

Restoration Needed
All necessary repairs to substation #1. All necessary repairs to circuit #1 to ABS#000.

- Plans may need to be formulated for **evacuation of equipment** and supplies to higher areas. Some vehicles may need to be parked further inland to avoid storm surges or flood waters (i.e. meter reader vehicle, or extra cars.)

- As soon as damage has been assessed and the system manager has determined a need for outside help, the state office should be contacted.

- When crews arrive to offer assistance, they should be briefed in the following:
 - Availability of food and lodging.
 - Where they are to purchase gasoline.
 - Hours to be worked and estimate of length of stay.
 - Who is in charge of operations and dispatching.
 - The importance of working with protective equipment and following safe work practices.
 - Clearly given work assignments.
 - Up-to-date maps available for the crews.
 - As soon as emergency repairs are completed, release the emergency crews. Notify the statewide first to see if they are needed elsewhere.

- It may be necessary to develop a plan for disconnecting substations to avoid further damage from arcing.
- A plan for dealing with the media and the members should be included.
- A listing of staff responsibilities should be clearly outlined within the plan.

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

BEAUREGARD ELECTRIC COOPERATIVE, INC.

P.O. DRAWER 970 1010 EAST FIRST STREET DERIDDER, LA 70634
Phone - (337) 463-6221 Toll Free - 800-367-0275 Fax - (337) 463-2809 Automated - 888-367-0275
Internet: www.beci.org • E-mail: info@beci.org

COOPERATIVE INFORMATION

BRANCH OFFICES: New Llano Branch, 12542 Lake Charles Hwy., Leesville, La 71446 337-239-3451
Moss Bluff Branch, P.O. Box 12783, Lake Charles, La 70612 337-855-6684

PARISHES SERVED: Allen, Beauregard, Calcasieu, Evangeline, Jeff Davis, Rapides and Vernon.

NUMBER OF MEMBERS: 29,076

TOTAL MILES OF LINE: 5,755

NUMBER OF METERS: 39,417

RADIO FREQUENCY: 153.53

NUMBER OF EMPLOYEES: 126

CALL LETTERS: DeRidder and Moss Bluff Office, KKC799;
New Llano Office, KNGB429

BOARD MEETING DATE: First Tuesday of each month

ANNUAL MEETING DATE: March 26, 2011

ATTORNEY: David Green, P.O. Box 2210, Lake Charles, LA 70602 337-436-5551

ENGINEER: BHA, Inc., P.O. Box 4467, Baton Rouge, LA 70821 225-927-7430

ACCOUNTANT: Schmidt and Co., LLC, 1701 SW U.S. Hwy. 40, Ste. 207, Blue Springs, MO 64015 816-229-0277

Union: No

Personnel Available in Emergency: 12 linemen

Vehicles Available in Emergency: 3 trucks - 3 3/4 ton service truck or

1 - 3/4 ton

2 - bucket

2 - pole truck and trailer

2 - tandem axle flatbed trailers

Various Right of Way equipment

Beauregard Electric Cooperative
1010 East First Street
DeRidder, LA 70634

Phone # 800-337-0275

Fax # 337-463-2809

Web www.beci.org

Kevin Turner - General Manager (Storm Contact)

Cell # 337-375-3835 Email kturner@beci.org

Scott Deshotel - Vice President of Operations (Storm Contact)

Cell # 337-842-8280 Email sdeshotel@beci.org

Mike Ashworth - Superintendent

Cell # 337-375-1503

Rick Hendricks - Superintendent

Cell # 337-764-8731

Mike Bergeaux

ALEC - Director of Loss control (LA Statewide Contact)

Office 800-355-3450 Email mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

CLAIBORNE ELECTRIC COOPERATIVE, INC.

POST OFFICE BOX 719 12525 HWY. 9 HOMER, LA 71040
Phone: (318) 927-3504 • Fax: (318) 927-6636
Internet: www.our.coop
E-mail: webmaster@our.coop

COOPERATIVE INFORMATION

BRANCH OFFICE: Farmerville Branch, 301 E. Franklin, Farmerville, LA 71241 318-368-3011
Office Manager - Stacy Jones 318-368-9829
Manager of Operations and Maintenance - Roger Forte 318-245-9610
IBEW Union 1234

PARISHES SERVED: Bienville, Claiborne, Lincoln, Ouachita, Union and Webster.

NUMBER OF MEMBERS: 17,953	TOTAL MILES OF LINE: 4,186
NUMBER OF METERS: 23,421	RADIO FREQUENCY: 48.26 MHZ
NUMBER OF EMPLOYEES: 84	CALL LETTERS: KKB587 & KKB588
BOARD MEETING DATE: Last Tuesday of each month	ANNUAL MEETING DATE: April 16, 2011
ATTORNEY: Paul Kitchens, P.O. Box 740, Minden, La 71058	
Union Local: IBEW 194	

Personnel Available in Emergency:

- 4 - Linemen
- 5 - Apprentice Linemen
- 1 - Digger truck operator

Vehicles Available in Emergency:

- 2 bucket trucks
- 1 winch/digger truck
- 4 pickup trucks
- 2 one ton bucket trucks

(any combination of the above up to 6 vehicles)

Special Equipment Available:

- 1 - Skidder Bucket
- 2 - Skidder Mounted Water Tanks
- 1 - Skidder Digger Unit
- 1 - 6 Man off road buggy
- 2 - 4 wheeler / trailers

Claiborne Electric Cooperative
12525 Highway 9
Homer, LA 71040

Phone # 318-927-3504

Fax # 318-927-6636

Web www.our.coop

Mark Brown - General Manager

Cell # 318-288-6280 Email mark@our.coop

Steven Faulk - Operations (Strom Contact)

Cell # 318-245-6746 Email: faulk@our.coop

Bob Kolling - Operations (COO) (Storm Contact)

Cell # 318-245-0456 Email: bob@our.coop

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide Contact)

Office # 800-355-3450 Email mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

DEMCO

POST OFFICE BOX 15659 BATON ROUGE, LA 70895
16262 WAX RD., GREENWELL SPRINGS, LA 70739
(225) 261-1221 • Main Fax# (225) 261-1383 • CEO/GM Fax# 225-262-1750
E-mail: randyp@demco.org • Internet: www.demco.org

COOPERATIVE INFORMATION

BRANCH OFFICES: Ascension, Highway 931, Galvez, Louisiana225-622-2549
Central Office, Post Office Box 15659, Baton Rouge, Louisiana 70895225-261-1596
Denham Springs, 1810 South Range Avenue, Denham Springs, Louisiana 70726225-665-8932
Greensburg, Post Office Box 11, Greensburg, Louisiana 70441225-222-6132
Livingston, Highway 63, Livingston, Louisiana 70754.....225-686-2591
St. Francisville, Highway 61, St. Francisville, Louisiana 70775225-635-3348
Zachary, 20110 Plank Road, Zachary, Louisiana 70791225-654-9355

PARISHES SERVED: Ascension, East Baton Rouge, East Feliciana, West Feliciana, Livingston, St. Helena and Tangipahoa.

NUMBER OF MEMBERS: 98,244

TOTAL MILES OF LINE: 9,587

NUMBER OF METERS: 117,489

NUMBER OF EMPLOYEES: 231

RADIO FREQUENCY: Central/Zachary, Tx 220.6025 Rx 221.6025; St. Francisville/Clinton, Tx 220.6225 Rx 221.6225;
Greensburg,

Tx 220.6075 Rx 220.6075; Livingston, Tx 220.7975 Rx 221.7975; Galvez, Tx 220.8725 Rx 221.8725

IBEW Union 767

Personnel Available in Emergency:

As needed and available

Approximately 25 are possible

Vehicles Available in Emergency:

Bucket, Material Handler, Diggers, pole trailers, Pick-ups, Service Trucks, 4-wheeler, Skidder unit

DEMCO
16262 Wax Road
Greenwell Springs, LA 70739

Phone # 225-261-1221

Fax # 225-261-1383

Web www.demco.org

Randy Pierce - General Manager

Cell # 225-939-3563 Email randyp@demco.org

Ryan Vandersypen - VP Engineering/Operations (Storm Contact)

Cell # 225-892-9516 Email ryanv@demco.org

Mark Phillips – Manager of Operations (Storm Contact)

Cell # 225-937-4783 Email markp@demco.org

Rickey Cummings – Manager of Safety (Storm Contact)

Cell # 225-324-4085 Email rickeyc@demco.org

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide)

Office # 800-355-3450 Email mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET
JEFFERSON DAVIS ELECTRIC CO-OP, INC.

POST OFFICE DRAWER 1229 906 N. LAKE ARTHUR AVE. JENNINGS, LA 70546
(337) 824-4330 FAX# (337) 824-8936
Internet: jdec.org • E-mail: jeffdec@bellsouth.net

COOPERATIVE INFORMATION

BRANCH OFFICES: Cameron, P.O. Drawer 769, Cameron, Louisiana 70631 337-775-5332
Charles S. Hackett Branch Office, 815 Hwy. 27, Grand Lake, Louisiana 70631 337-598-5700

PARISHES SERVED: Allen, Calcasieu, Cameron, Jefferson Davis and Vermilion

NUMBER OF MEMBERS: 6,367

TOTAL MILES OF LINE: 1,584

NUMBER OF METERS: 8,936

RADIO FREQUENCY: 153.710, 456.150

NUMBER OF EMPLOYEES: 40 **CALL LETTERS:** KKD 813; KKD 814; KLK 52; KA 7465 and WNFX 529

Union IBEW: 2286

Personnel Available in Emergency:

Depends if not affected

1 - service man

2 - lineman

3 - helpers

Vehicles Available in Emergency:

Depends if not affected

1 Service Bucket Truck

1 bucket Truck

1 construction/digger truck

Special Equipment Available:

Depends if not affected

Boat, Motor and Trailer (25hp)

Four-Wheeler and Trailer

Kawasaki Mule

Kubota 4X4

Jeff Davis Electric Cooperative
906 North Lake Arthur Ave.
Jennings, LA 70546

Phone # 800-256-5332

Fax # 337-824-8936

Web www.jdec.org

Mike Heinen - General Manager

Cell # 337-246-0606 Email: jeffdec@bellsouth.net

Heath LeMieux - Operations (Storm Contact)

Cell # 337-368-5258 Email: hlemieux@jdec.coop

Clayton Jinks - Manager of Operations (Storm Contact)

Cell # 337-246-0614 Email: cjinks@jdec.coop

Eric Gautreaux- Safety (Storm Contact)

Cell # 337-246-0604 Email: safety@jdec.coop

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide Contact)

Office # 800-355-3450 Email: mbergeaux@alec.coop

Cell # 225-324-8987

Aaron Graham

ALEC Safety

Cell # 225-936-2489

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

NORTHEAST LOUISIANA POWER COOPERATIVE

P.O. BOX 1577

1411 LANDIS STREET

WINNSBORO, LA 71295-1577

(318) 435-4523

FAX# (318) 435-3887

Internet: www.nelpco.coop

e-mail: nelpco@nelpco.coop

COOPERATIVE INFORMATION

BRANCH OFFICES: Shane Morris 11928 Old Bonita Rd., Bastrop, LA 71220318-439-7443

Joe Acreman, Post Office Box 396, Oak Grove, LA 71263318-428-4257

PARISHES SERVED: East Carroll, West Carroll, Franklin, Madison, Morehouse, Richland and Tensas.

NUMBER OF MEMBERS: 11,793

TOTAL MILES OF LINE: 2,559

NUMBER OF METERS: 15,945

RADIO FREQUENCY: 47.88 MC

NUMBER OF EMPLOYEES: 50

CALL LETTERS: Winnsboro KKD 293; Oak Grove KKC 911;

Bastrop KKQ 911, and Mobile KA 6680

Non Union Personnel Available in Emergency:

5 linemen

5 helpers

Vehicles Available in Emergency:

2 Digger Unit

2 Bucket Truck

2 3/4 Ton Service Truck

Special Equipment Available:

Northeast LA Power Cooperative
1411 Landis Street
Winnsboro, LA 71295-1577

Phone # 318-435-4523

Fax # 318-435-3887

Web www.nelpco.coop

Jeff Churchwell - General Manager (Storm Contact)

Cell # 318-345-4523 Email: jchurchwell@nelpco.coop

Tim Waller - Operations (Storm Contact)

Cell # 318-282-5345 Email: twaller@nelpco.coop

Joe Acreman - Operations (Storm Contact)

Cell # 318-282-9913 Email: jacreman@nelpco.coop

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide Contact)

Office # 800-355-3450 Email: mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

PANOLA-HARRISON ELECTRIC COOPERATIVE

POST OFFICE BOX 1058 410 EAST HOUSTON STREET MARSHALL, TEXAS 75671
(903) 935-0154 FAX# (903) 935-3361 Internet: www.phec.us

COOPERATIVE INFORMATION

PARISHES SERVED: Caddo and Desoto

NUMBER OF MEMBERS: 13,558

NUMBER OF METERS: 19,354

NUMBER OF EMPLOYEES: 49

TOTAL MILES OF LINE: 2,472

RADIO FREQUENCY: 463.8625, 451.85

CALL LETTERS: WQLC546, WNCG963

Manager: Kathy Woods
Home Address: 502 Pinewood Dr.
Marshall, Texas 75670
Home Phone: (903) 935-9632

Alternate Contact: Robert Fisher
Home Address: 686 Fernbrook Ln.
Marshall, Texas 75672
Home Phone: (903) 926-7384

Non Union

Personnel Available in Emergency:

- 4 - Lineman
- 4 - Groundman
- 2 - Supervisory

Vehicles Available in Emergency:

- 3 - Service Trucks
- 1 - Digger Unit
- 2 - Bucket Units
- 1 - Flatbed Truck

Special Equipment Available:

- 4 - Wheeler
- Brush Chipper

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

SLECA

POST OFFICE BOX 4037 HOUMA, LOUISIANA 70361
2028 COTEAU RD., HWY. 660 HOUMA, LOUISIANA 70364
(985) 876-6880 FAX# (985) 851-3644

COOPERATIVE INFORMATION

BRANCH OFFICES: Amelia Branch Office, 2903 Lake Palourde Road, Morgan City, La 70380985-631-3605

Mailing: Post Office Box 1126, Amelia, La 70340

PARISHES SERVED: Assumption, Lafourche, St. Martin, St. Mary and Terrebonne.

NUMBER OF MEMBERS: 15,635

TOTAL MILES OF LINE: 1,434

NUMBER OF METERS: 20,443

RADIO FREQUENCY: 48.28

NUMBER OF EMPLOYEES: 85

CALL LETTERS: Houma - KNBW 661

Amelia - KNBW 660

Union: No

Personnel Available in Emergency:

Foremen

Linemen

Apprentice linemen

Man right-of-way crew

Vehicles Available in Emergency:

Bucket trucks

Altec digger derrick - D1000

Pick-up 3/4 ton

4-wheel drive pick-up ((ROW))

Special Equipment Available:

Marsh Buggy

4-wheel ATV

South LA Electric Cooperative (SLECA)
2028 Coteau Road Highway 660
Houma, LA 70364

Phone # 985-876-6880

Fax # 985-851-3644

Joe Ticheli - General Manager

Cell # 985-804-0425 Email: jticheli@sleca.com

Matt Peters - Operations Manager (Storm Contact)

Cell # 985-688-6947 Email: mpeters@sleca.com

Marc Caldwell - Superintendent (Storm Contact)

Cell # 985-330-7909 Email: mcaldwell@sleca.com

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide Contact)

Office # 800-355-3450 Email: mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

**ALEC EMERGENCY ASSISTANCE PLAN
SYSTEM FACT SHEET**

WASHINGTON-ST. TAMMANY ELECTRIC COOPERATIVE

950 PEARL STREET P.O. BOX 697 FRANKLINTON, LOUISIANA 70438
(985) 839-3562 FAX# (985) 839-4315 Internet: www.wste.coop

COOPERATIVE INFORMATION

BRANCH OFFICES:

Slidell Branch: 2081 Gause Blvd. East, Slidell, Louisiana 70461985-643-6612
Abita Branch: 21504 Mire Drive, Abita Springs, Louisiana 70420985-892-8804
Folsom Branch: 13526 Hwy. 40, Folsom, Louisiana 70437985-796-3679

PARISHES SERVED: St. Tammany, Tangipahoa and Washington

TOTAL MILES OF LINE: 5,931

NUMBER OF METERS: 57,724

RADIO FREQUENCY: 37.82

NUMBER OF EMPLOYEES: 108

CALL LETTERS: Franklinton KKE 425

Abita Springs KXQ 530

Folsom WZT 697

Slidell KNAQ 785

Union: Yes Local 1077 IBEW

Personnel Available in Emergency:

9 Men

Vehicles Available in Emergency:

1 - Digger Truck

1 - Pole Trailer

2 - 1 ton Bucket Trucks (40' reach)

1 - 52' reach Bucket Truck

WST Washington-St. Tammany Electric
950 Pearl Street
Franklinton, LA 70438

Phone # 985-839-3562

Fax # 985-839-4315

Web www.wste.coop

Charles Hill - General Manager

Cell # 985-515-5604 Email: chill@wste.coop

Mike Stafford - Manager of Operations (Storm Contact)

Cell # 985-515-6574 Email: mstafford@wste.coop

Willie Chauvin - Superintendent

Cell # 985-515-5244 Email: wchauvin@wste.coop

Dalton Sumrall - Superintendent

Cell # 985-515-0630

Mike Bergeaux

ALEC - Director of Loss Control (LA Statewide Contact)

Office # 800-355-3450 Email: mbergeaux@alec.coop

Cell # 225-324-8987

Aarron Graham

ALEC Safety

Cell # 225-936-2489

ALEC EMERGENCY ASSISTANCE PLAN

Cleco Cajun Operations and Support Group

T112 Telly Street, New Roads, LA 70760

Manager, Transmission Operations

Dan Jewell

Office: 225-618-4430 – Cell: 225-921-5036 – Fax: 225-618-4483

Email: john.jewell@cleco.com

Administrative Assistant

Trudy Champagne

Office: 225-618-4483

Email: Trudy.champagne@cleco.com

Key Personal and Contact Information

Supervisor, Transmission Operations

Timmy LeJeune

(O) 225-618-4486

(C) 225-718-7980

Fax: 225-618-4483

Email: timothy.lejeune@cleco.com

Sr. System Operator - Switching Scheduler

Greg Chapman

(O) 225-618-4077

Fax: 225-618-4483

Email: gregory.chapman@cleco.com

Sr. System Operators - Control Center

Email: LAGN_Ops@cleco.com

Nick Lamotte

Clifford Nelson

John Savoie

Greg Chapman

Josh Doucet

Control Center - Phone Numbers

Primary: 225-618-4441 or 225-618-4442

Alternate: 225-638-3727

Fax number: 225-618-4483

Maintenance Manager

Matthew Luther

(O) 225-618-4086

(C) 225-259-0182

Email: matthew.luther@cleco.com

Richard LeJeune (Substations Supervisor)

(O) 225-618-4454

(C) 225-939-5985

Email: richard.lejeune@cleco.com

Brian Holden (Engineer II)

(O) 225-618-4424

Email: brian.holden@cleco.com

Myles Johnson (Engineer II)

(O) 225-618-4092

Email: myles.johnson@cleco.com

Telecommunications/Metering

David Breaux (Manager-Telecom)

(O) 225-618-4408

(C) 225-572-9428

Email: david.breaux@cleco.com

Mark Hymel (Supervisor-Metering)

(O) 225-618-4091

(C) 225-240-9325

Email: cecil.hymel@cleco.com

Drafter Joshua Casey

(O) 225-618-4456

Email: joshua.casey@cleco.com

Emergency Contacts

State Agency Numbers:

DEQ - Chemical Emergency - 225-342-1234
Radiological Emergency - 225-765-0160

Attorney General's Office - 225-326-6000

LA DOT Office - 225-379-1100

OSHA 24 Hour # 800-870-3676

Poison Control Center - 800-222-1222

LA National Guard - 225-319-4600

Baton Rouge General Burn Center - 225-387-7000

Fire Marshal Office - 800-256-5452

LA Dept. Health & Hospital Dealing with Mold - 888-293-7020

Homeland Security Public Affairs Office - 225-339-3746

La Office Emergency Preparedness - 225-925-7500

US Federal information Center - 800-333-4636

FEMA - 800-621-3362

Federal Bureau of Investigation - 225-291-5159

US Marshal Service - 225-389-0364

US Coast Guard - 225-298-5400

American Red Cross - 800-229-8191

Emergency Information Websites

American Red Cross

www.preparelouisiana.redcross.org

LA Dept. of Transportation & Development

www.dotd.louisiana.gov

LA Office of Homeland Security & Emergency Preparedness

www.gohsep.la.gov

LA State Police

www.lsp.org

LA Department of Social Service

www.dss.state.la.us

LA Department of Health & Hospitals

www.dhh.state.la.us

Federal Emergency Management Agency

www.ready.gov

National Weather Service

www.srh.noaa.gov

Service Rentals Support

Service Rentals

John Baldwin

Office # 800-679-6610

Cell # 225-413-9328

Baselogistics

Jeff Badeaux

Cell # 601-832-3766

Phone # 504-734-1204

Phone # 504-734-1205

Storm Service LLC

Tommy & Ann Hopkins

Office # 800-331-0619

Tommy Cell # 229-672-0308

Ann Cell # 229-672-3216

LONG AND SHORT TERM RENTAL - Catering, Dining Base Camp, Flooring, Tables & Chairs, Reefer/Refrigerated Trailers, Dry Van Storage Tents & Dining Area AC & HEAT, Generators, Drinks. Ice, Sleep Trailers Cots Pillows and Blankets, Shower Trailer, Laundry Service, Porta Johns Mobile Office, First Aid Stations, Fuel (GAS & DIESEL)

Deployed Resources

Jason Deem

Phone # 24/7 (314) 323-6488

Fax # (866) 360-1861

4600 Chippewa #268, St. Louis MO 63116

Bush Fire Service, Inc.

136 East 5th Street

London, KY 40741

1-888-764-2244 (Shower and Portable Water)

Granny's Alliance

105 Ferwood Dr.

Pass Chrisitan, MS 39571

Office 228-222-4884

Toll Free 1-877-GRANYZZ